

Apache Junction Rock & Gem Club, Inc. Lapidary Shop General Rules
Revised January 2020

As of 10/1/15, ID badges are required for all members using the Shop or attending a Club event. Badges are \$8.00 and are good for four years. Badges are punched to reflect fees paid, orientation taken and waiver signed. All members are expected to volunteer 10 hours a year, either at a club event or at the club.

- 1) Use of the Lapidary Shop is for AJR&GC members only. No other person(s) may use the facility.
- 2) Usage fees are \$3.00 per hour or \$100.00 per year for each adult. There will no longer be a family discount for spouses. Children under 18 are free. Children over 18 will be charged \$100.00 per year for usage fees. The \$3.00 hourly fee may be applied toward the annual Shop usage fee. Fees are for January through December each year.
- 3) In addition to the Shop usage fees, the following saw fees apply:
 - .25 cents per inch for the 24" saw
 - .25 cents per inch for the 20" saws
 - .20 cents per inch for the 18" saws
 - .20 cents per inch for the 12" & 14" sawsAll members must buy their own buffing pads. Cost is \$4.00.
The size of all cuts will be determined by measuring the longest distance on the slab. The Shop reserves the right to check measurements.
- 4) Payment of Shop usage fees by members;
 - Shop users must pay their Shop and large saw fees daily. Payment may be made by cash, check or credit/debit card. If paying in cash, please have correct change. A receipt will be given to you by the Shop monitor or Shop manager.
 - Shop users who have paid their annual Shop usage fee must provide proof that they have paid the fee. Otherwise, \$3.00 per hour will be charged until proof is provided. Failure to pay Shop fees in a reasonable period of time will result in revocation of Shop privileges.
- 5) All members using the Shop must sign a waiver. Waivers are valid for four years.
- 6) All members using the Shop will receive a set of Shop rules. Rules are also posted in the Shop and on the AJR&GC web site.
- 7) Members can use the Shop during posted hours when an assigned monitor is present.
NO MEMBER MAY USE THE SHOP UNLESS A MONITOR IS PRESENT.
 - Scheduled hours of Shop operations are subject to change. The current Shop hours are posted in the Shop and on the AJR&GC web site.
 - The Shop is closed on Sundays.
- 8) All members must sign in and sign out when using the Shop.
- 9) Members must clean any equipment they use while in the Shop.
- 10) Members must furnish their own 8" sanding belts. Belts are available for purchase from the Shop. Put your name on your belts and remove them when finished. Sanding belts with no name left in Shop become the property of the Shop.
- 11) The diamond grinding wheels are not to be used for large rock; they are for cabochon grinding use only. Using excessive pressure or force on diamond wheels or grinding unauthorized material can result in suspension of Shop privileges. No Shop refunds of any kind will be made.
- 12) Monitors will supervise usage of all saws, arbors and equipment:
 - All rocks loaded in the feed carriages of all saws must be checked and approved by a monitor prior to the first cut or re-clamping of the rock for additional cuts.
 - Prior to using any equipment in the Shop, each member must attend a scheduled orientation.

Regulation and Limits of Equipment Use:

We try to ensure that all members who pay Shop fees have access to club equipment. Most of the time, there are no conflicts in equipment usage, but when conflicts occur or the Shop experiences heavy usage, the following rules will be applied by the Shop monitors;

- 1) A two (2) slab limit will be placed on all saws where there are members waiting (this does not include the "skin" cut).
- 2) Members asked to yield their saw will be based on sign in time.
- 3) All arbors are subject to similar limits. 20 minutes of continuous use of one arbor is Considered excessive in busy times.
- 4) Members must remain in the Shop when their rocks are being cut. All rocks must be removed from the saw when the member leaves the facility.
- 5) The Shop is open 12 months of the year; however, monitor hours are limited during the summer months. Be sure to check the monitor hours posting at the Shop.
- 6) NO SMOKING IN THE SHOP.
- 7) Failure to follow the above rules will result in the suspension of Shop privileges.

If you have been subjected to any inappropriate behavior, bullying, intimidation, harassment, etc., you have the right to submit a written complaint to the Board of Directors within one week of the occurrence. All written complaints are taken seriously and will be dealt with immediately. This information is kept private and is not a subject for general discussion within the club. You will be informed of the Board's decision.